



Dawn Zimmer  
MAYOR

# Office of the City Clerk City of Hoboken

94 WASHINGTON Street  
Hoboken, New Jersey, 07030  
201-420-2026

## Application for Film Permit

James Farina  
City Clerk

### Dear Applicant:

Attached is an application for filming in the City of Hoboken. Please complete the application and attached Schedule "A" and return the completed application to the City Clerk's office along with an insurance certificate evidencing liability and property insurance in compliance with §97-3B(1), which currently requires one million (\$1,000,000) dollars general liability insurance with the City of Hoboken named as an additional insured, and three hundred thousand (\$300,000) dollars property damage.

Prior to the issuance of a film permit, the application must be reviewed by both the Police Department (Chief Anthony Falco, (201)-420-2002 and the City Clerk's office (201)-420-2026. The Police Department will explain city rules and the requirements for filming and location of vehicles, equipment, and traffic regulations.

The completed application must be returned to the City Clerk at least **3 days (72 Hours)** prior to the scheduled filming dates. The City will review it and contact the appropriate city officials to verify safety procedures.

Upon issuance of the film permit by the Clerk's office there will be a **\$700.00 fee** due and payable to the City of Hoboken.

James J. Farina, City Clerk

Attachment



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\_\_\_\_\_

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94 WASHINGTON Street  
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201-420-2026

## Film Permit

James Farina  
City Clerk

**Official Permit No:** \_\_\_\_\_

This permit is issued to the applicant to film or televise on the streets or property subject to the Jurisdiction of the City of Hoboken at the times and locations designated below. The permit must be in the possession of the applicant at all times while on location.

**NOT VALID UNLESS SIGNED BY A MEMBER OF THE FILM COMMISSION**

Date: \_\_\_\_\_

1: Company: \_\_\_\_\_

Production Contact: \_\_\_\_\_

2: Address: \_\_\_\_\_ Tel No: \_\_\_\_\_

3: Locations: (If more than 2, use Schedule "A") \_\_\_\_\_  
\_\_\_\_\_

4: Dates of Filming: \_\_\_\_\_ Approx Time: \_\_\_\_\_

5: Scene to be filmed must be described accurately: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6: Animals, firearms, special effects or unusual scenes:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7: List of Production Equipment: \_\_\_\_\_

\_\_\_\_\_

No. of Cast and Crew: \_\_\_\_\_

No. of trucks and plate(s) #'s: \_\_\_\_\_

No. of autos and plate(s) #'s: \_\_\_\_\_

Other Vehicles and plate(s) #'s: \_\_\_\_\_

8: Feature Film: \_\_\_\_\_ T.V. Movie: \_\_\_\_\_

T.V. Series: \_\_\_\_\_

Other: (Give title, producer, director, and identify celebrities)

\_\_\_\_\_

Publicist: \_\_\_\_\_ Tel. No. \_\_\_\_\_

9: If Television commercial; name product: \_\_\_\_\_

10: Public Liability Insurance Company, Policy #, and Agent name: \_\_\_\_\_

\_\_\_\_\_

Amount of coverage: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

This application agrees to indemnify the City of Hoboken and to be solely and absolutely liable upon any and all claims, suits and judgments against the City and / or occurring during the activities of the applicant, his (its) employees or otherwise. The applicant further agrees to comply with all pertinent provisions of New Jersey laws, rules, and regulations. This permit may be revoked at any time.

**Vehicles listed above are permitted to park in any available parking spaces in the immediate vicinity of the above listed film locations except fire hydrants**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Signature, Hoboken Police Department Title**

